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11 September 1961

MEMORANDUM FOR: Chief, Administrative Staff, DPD
Chief, Communications Staff, DPD
Chief, Developments Branch, DPD
Chief, Intelligence Staff, DPD
Chief, Material Staff, DPD

SUBJECT: IDEALIST Checklist

1. Request your coordination on the proposed checklist, attached. The list is separated by Staff or Branch of primary responsibility, and is intended to assist you and assure the Project Officer that all necessary actions are completed prior to an IDEALIST operational activity. In addition, it should serve as a reminder of details for inclusion in an operations order.

2. Please give the list some thought and make your recommendations for additions, deletions, and/or general comments.

3. At the planning briefing the checklist will be run for general discussion and clarification of all points that require further understanding. Specific actions needed by Section will be noted in space provided and given to agency responsible. When actions are completed the list will be signed off and returned to IDEALIST Section for record.

4. Request your coordination be completed not later than 15 Sept 61 and returned to Special Projects Branch.

SIGNED

25X1A

Chief, Special Projects Branch, DPD

Attachment - 1
As noted above

25X1A

DPD/SPB?IDEA [] (11 Sept 61)

Distribution:

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